



DEPARTMENT OF THE NAVY
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
2000 NAVY PENTAGON
WASHINGTON DC 20350-2000

Canc frp: Mar 2022

OPNAVNOTE 5400
Ser DNS-12/21U102009
8 Mar 2021

OPNAV NOTICE 5400

From: Chief of Naval Operations

Subj: DISESTABLISHMENT OF COMMANDING OFFICER, NAVAL SUPPORT
ACTIVITY SARATOGA SPRINGS, NY

Ref: (a) OPNAVINST 5400.44A
(b) OPNAVINST 5400.45

1. Purpose. To approve Commander, Navy Installations Command request to disestablish Commanding Officer, Naval Support Activity Saratoga Springs, NY, per reference (a).
2. Applicability. This notice is applicable to Commander, Navy Installations Command; Commander, Navy Region Mid Atlantic; Commanding Officer, Submarine Base New London; and Commanding Officer, Naval Support Activity Saratoga Springs, NY.
3. Background. After careful assessment and in accordance with OPNAVINST 3400.12, Naval Support Activity Saratoga Springs, Required Operational Capabilities classification has been approved as Level 5. Level 5 activities are activities that are not required to provide Anti-Terrorism, Emergency Services or Comptroller support to Navy affiliated personnel beyond the Navy fence line. UIC will be renamed Naval Support Facility Saratoga Springs and will serve as a component under Naval Submarine Base New London.
4. Organizational Changes. Effective 31 May 2023 with immediate publication, the changes in this paragraph apply:

Disestablishment

Commanding Officer
NAVAL SUPPORT ACTIVITY
19 J F KING DR
SARATOGA SPRINGS NY 12866-9287

(SNDL: FF4A2) (UIC: 61011)*
(PLA: NAVSUPACT SARATOGA SPRINGS NY)
(Activity Code: 6035-300)

*(SNDL: Standard Navy Distribution List; UIC: unit identification code; PLA: plain language address)

8 Mar 2021

5. Action.

a. Commander, Navy Installations Command will take appropriate action, consistent with reference (a), to carry out the disestablishment action approved in this notice, including notification to the UIC management system of the disestablishment of Commanding Officer, Naval Support Activity Saratoga Springs, NY and the realignment of UIC 61011 under Commander, Submarine Base New London.

b. Master Update Authority, Honolulu, HI will disestablish the PLA in the Central Directory Component via messaging systems effective upon Commander, Navy Installations Command request to Commander, Naval Network Warfare Command N612 (COMNAVNETWARCOM N612), 112 Lake View Pkwy, Suffolk, VA 23435-2696; via e-mail at C2OIX_Reg@navy.mil; or by calling (757) 203-0338 or 0339. Disestablished PLAs will be published via messaging systems per OPNAV 5400 notice by request only. Additional information on naval messaging can be obtained at <https://sailor.nmci.navy.smil.mil> or by contacting COMNAVNETWARCOM at numbers in this subparagraph.

c. Director, Navy Staff, Organization and Management Branch (DNS-12) will revise reference (b) per organization actions directed in this notice.

6. Records Management.

a. Records created as a result of this notice, regardless of format or media, must be maintained and dispositioned per the records disposition schedules located on the Department of the Navy Assistant for Administration, Directives and Records Management Division portal page at <https://portal.secnav.navy.mil/orgs/DUSNM/DONAA/DRM/Records-and-Information-Management/Approved%20Record%20Schedules/Forms/AllItems.aspx>.

b. For questions concerning the management of records related to this notice or the records disposition schedules, please contact the local records manager or the OPNAV Records Management Program (DNS-16).

7. Cancellation Contingency. This notice will remain in effect for 1 year or until superseded, whichever occurs first. The organization action will remain effective until changed by Director, Navy Staff.

D. A. BEAUDOIN
Director of Administration

Releasability and distribution:

This notice is cleared for public release and is available electronically only via Department of the Navy Issuances Web site, [https:// https://www.secnav.navy.mil/doni/default.aspx](https://www.secnav.navy.mil/doni/default.aspx).